

While working in the science laboratory, you will have certain important <a href="responsibilities">responsibilities</a> that do not apply to other classrooms. You will be working with materials and apparatus which, if handled carelessly or improperly, have the potential to cause <a href="mailto:injury">injury</a> or discomfort to someone else as well as yourself.

A science laboratory can be a safe place in which to work if you, the student, are foresighted, alert, and cautious. Violating any of the following regulations will result in you being suspended from class or permanently removed from the class. The following practices will be followed:

- An <u>instructor</u> must be present during the performance of all laboratory work.
- 2. Report any <u>accident</u> to the teacher immediately, no matter how <u>minor</u>, including reporting any burn, scratch, cut, or corrosive liquid on skin or clothing.
- 3. Prepare for each laboratory activity by reading all instructions before coming to class. Follow all directions implicitly and intelligently. Make note of any changes in procedure given by the instructor.

- Any science project or individually planned experiment must be approved by the teacher.
- 5. Use only those materials and equipment <a href="authorized"><u>authorized</u></a> by the instructor.
- 6. Inform the teacher <u>immediately</u> of any equipment not working properly.
- 7. Clean up any nonhazardous <u>spill</u> on the floor or workspace <u>immediately</u>.



8. Wear appropriate <u>eye protection</u>, as directed by the instructor, whenever you are working in the laboratory. Safety goggles must be worn during hazardous <u>activities</u> involving caustic/corrosive chemicals, heating of liquids, and other activities that may injure the eyes.

9. Splashes and fumes from hazardous chemicals present a special danger to wearers of <u>contact lenses</u>. Therefore, students should preferably wear regular glasses (inside splash -proof goggles, when appropriate) during all class activities.

- Never <u>carry</u> hot equipment or dangerous chemicals through a <u>group</u> of students.
- 11. Check <u>labels</u> and equipment instructions carefully. Be sure correct items are <u>used</u> in the proper manner.

- 13. Never <u>taste</u> anything or touch chemicals with the hands, unless specifically instructed to do so.
- 14. Test for odor of chemicals only by waving your hand above the container and sniffing cautiously from a distance.
- 15. Eating or drinking <u>in</u> the laboratory or from laboratory equipment is <u>NOT</u> permitted.

- 17. When heating material in a test tube, do not <a href="look">look</a> into the tube or point it in the direction of any person during the process.
- 19. Combine the liquids slowly while stirring to distribute heat buildup throughout the mixture.

20. Keep <u>hands</u> away from face, eyes, and clothes while using solutions, specimens, equipment, or materials in the laboratory. Wash hands as necessary and wash thoroughly at the <u>conclusion</u> of the laboratory period.

- 22. Know the <u>location</u> of the emergency shower and eyewash station, fire blanket, fire extinguisher, fire alarm box, and exits.
- 23. Know the proper fire and earthquake drill procedures .
- 24. Roll long sleeves above the wrist. Long, hanging necklaces, bulky jewelry, and excessive and bulky clothing should not be worn in the laboratory.
- 25. Confine long hair during a <u>laboratory</u> activity.

- 26. Wear shoes that <u>cover</u> the toes, rather than sandals, in the laboratory.
- 27. Keep work areas <u>clean</u>. Floors and aisles should be kept clear of equipment and materials.

30. Dispose of laboratory waste as <a href="instructed">instructed</a> by the teacher. Use separate, designated containers (not the <a href="wastebasket">wastebasket</a>) for the following:

Matches, litmus paper, wooden splints, toothpicks
, and so on
Broken
and waste glass

Rags, paper towels, or other absorbent materials used in the cleanup of flammable solids or liquids

Hazardous/toxic liquids
and solids

34. Hot and cold glass has the same visual appearance. Determine whether an object is hot by bringing the back of your hand close to the object.

- 37. Report broken glassware, including thermometers, to the instructor <u>immediately</u>.
- 38. Operate electrical equipment only in a dry area and with <u>dry</u> hands.
- 39. When removing an electrical plug from its socket, pull the <u>plug</u>, not the electrical cord.

- 40. Always approach laboratory experiences in a <u>serious</u> and courteous manner.
- 41. Always <u>clean</u> the laboratory area before leaving.
- 42. Students and teacher wash hands with soap and water before leaving the laboratory area.

44. Exercise <u>caution</u> in using scissors, scalpels, dissecting needles, and other sharp-edged instruments. Pass them with handles extended when handing them to other persons.

45. Inform the teacher <u>immediately</u> of any equipment not working properly.

47. Be sure all glassware is <u>clean</u> before use. Clean glassware thoroughly <u>after</u> use. Residue may cause errors in new experiments or cause a <u>violent</u> reaction or explosion.

The following actions will result in being dropped from the class:

Misuse of safety equipment including, but not limited to

-eyewash stations

-emergency showers

-fire extinguishers

-fire blanket

Vandalizing school equipment or furniture.

Endangering or causing harm to others.

